



## Event Guidelines

### Nikah Ceremony:

- If the Nikah ceremony is inside the Masjid, we only allow for very light refreshments. If it is under 30 people with refreshments or over 30 people without any refreshments, the event is free. If it is over 30 people with refreshments, there is a \$200 Masjid fee. In addition, a reasonable honorarium must be paid to the Imam along with additional charges for chai (tea at \$40/4 gallon container), if needed.
- If the Nikah ceremony is outside the Masjid in the parking lot, only half of the parking lot may be used. The other half is reserved for our attendees for Salah. The Masjid fee is \$1,000. In addition, a reasonable honorarium must be paid to the Imam along with additional charges for chai (tea at \$40/4 gallon container), if needed.
- Prior to the Nikah ceremony, the participants must have completed the Nikah application and submitted a copy of their marriage license. On the day of the event, both parties must bring picture identification.
  - Contact: [imam@masjidhamza.com](mailto:imam@masjidhamza.com) or 516-285-8585 ext. 110

### Dua:

- A simple lunch/dinner is allowed inside the Masjid since this is usually a small personal gathering. There is a \$100 Masjid fee. In addition, an honorarium must be paid to the Imam (if his services are needed) along with additional charges for chai (tea at \$40/4 gallon container), if needed.

### Other Event:

- Fill out the event form and wait for a reply.

### General:

- No soda or juices are allowed in the Masjid.
- Must bring your own utensils, napkins, cups, teacups, paper plates, garbage bags, burners, water bottles, table covers, etc.
- Masjid can only provide chairs, tables, serving spoons and tray holders.
- Must assist in cleanup efforts.
- No classrooms may be used for any event. They are to remain locked at all times.
- Brothers are limited to the main hall & sisters are limited to the basement main hall.
- It is imperative that clean up is done by the time stated as we have numerous programs in the Masjid along with a full-time elementary school so the Masjid needs to be cleaned and prepped accordingly.

### Questions:

Email: [info@masjidhamza.com](mailto:info@masjidhamza.com)

Phone: 516-285-8585 ext. 0